

Rocky Mountain - Cascade Executive Leadership Team Meeting Minutes

Wednesday, 12 September, 2018

7:00 PM PST

Zoom

Attendance: Anjolina H., Danielle W., Donnie M., Kaitlyn D., Dana G., Sarah V., Michelle G.

I. Call to order

- Meeting was called to order at 7:03 pm PST

II. Old Business

- Fall Conference

- Proposals are due on September 16
- Travel: to be decided, tabled for next meeting
- Hotels: Michelle received code for chapters to pay \$89/night at the Red Lion in Twin Falls
 - a) Michelle will send by the end of this week
 - b) Chapters should not register regional officers
 - c) Registration deadline is October 15
- Activity: Ropes course at CSI
 - d) Make facebook post about attire before conference
- Attire: Wed, Thurs = casual. Fri = business casual. Sat = business formal
- Transfer Institutions:
 - e) In attendance: Pacific University, Boise State, Idaho State
 - f) 7 or 8 other universities have been contacted by Jason Ward
- Alumni Presence
 - g) Alumni election will take place
 - h) Regional officers and host chapter are to decide what alumni can do to help
 - (1) Conference registration
 - (2) Network with attendees
 - (3) Direct attendees when needed (workshops, activities)
 - (4) Decoration assistance and table set up

III. New Business

- Agenda Deadlines
 - Agenda items will be due by the Monday before the upcoming meeting
- HIA Guide Purchase

- Donny made motion to order guides for each person in attendance of fall conference, Dana seconded this motion
 - Motion was passed unanimously
 - Number of guides will be decided closer to time of conference
- New Associate Regional Coordinator
 - Nicole Pruitt - will be formally inducted at Fall Conference
- Northern District Executive
 - Application will be opened on September 15
 - Election will be held at Fall Conference
- Communicating with Chapters
 - District executives are to draft an introductory email and send to Michelle. This email will be sent out to all chapters in their district
 - Donny, Danielle, and Anjolina are to do the same and will be sent to all chapters in the region.

IV. Ongoing Projects

- Newsletter
 - Vote on name of newsletter at next week's meeting
 - All articles are due to Anjolina by September 24
 - Add a chart of what star each chapter are at as of right now
 - Do a page of bios for Donny and Danielle
- Regional Service Project
 - Numbers have to be sent in by December 18
 - Announce winner of canned food drive December 20
 - Chapter advisor should send in count

V. Officer Reports

- Anjolina
- Dana
 - Event (and taco bar) at Chemeketa CC this Saturday
- Danielle
- Donnie
 - Don't forget to post all photos on the google drive!
 - Drafted and posted an outline for the service project
 - Working on a workshop proposal about ice breakers for fall conference
- Kaitlyn
- Sarah

VI. Final Thoughts

- Rogue CC has been taken off official list of chapters in our region
- 24 chapters in RMC region

VII. Meeting adjourned at 8:14 pm PST