

Rocky Mountain - Cascade Executive Leadership Team Meeting Minutes

Wednesday, 26 September, 2018

7:00 PM PST

Zoom

Attendance: Danielle W., Donnie M., Anjolina H., Kaitlyn D., Sarah V., Dana G., Michelle G., Nicole P.

I. Call to order: 7:12 pm PST

II. Old Business

- Fall Conference
 1. Officers are to send any presentations to Michelle and Nicole one week before conference
- Communicating With Chapters
 2. Michelle will get list of chapter contact information to executive regional officers tonight after the meeting
- Agenda Deadlines
 3. New official deadline to send agenda items to Danielle is the Tuesday before the meeting at midnight.
 4. Unofficially, items can be sent in no later than three hours prior to the meeting

III. New Business

- Wellness Check
 1. Checking in on wellbeing of executive regional officers - will table for next week

IV. Ongoing Projects

- Newsletter
 1. Anjolina sent rough draft to everyone before the meeting
 2. Send any revisions to Anjolina by this Friday
 3. Anjolina will send final draft to Nicole and Michelle on Saturday
- 5 Star Mentoring Program
 4. Include:
 - a) A description of the program
 - b) A description of a mentor and a mentee
 5. Sarah will draft these descriptions and send out over the weekend
- Regional Service Project
 6. Sarah drafted project guidelines

7. Kaitlyn made a motion to recognize that when chapters turn in donated money, \$1 = x items. Sarah seconded this motion. The motion passed unanimously
8. It was later decided that \$1 = 1 item
9. Chapters must donate money to benefiting organization
10. Guidelines will also state that chapters must communicate with the benefiting organization about foods that they would and would not accept
11. Chapters can only donate non-perishable items
12. RO will think of names for this project and decide on one next week

V. Officer Reports

- Anjolina
- Danielle
- Donnie
- Dana
- Kaitlyn
- Sarah

VI. Final thoughts

VII. Adjourned: 7:58 pm PST